

Tips for built healthy infrastructure

Healthy Queensland AWARDS

The Awards prize money of \$1 million for communities, \$500,000 for schools and \$100,000 for workplaces is to be used toward healthy infrastructure. This might include built infrastructure or it might also be plans, programs or activities which will improve the health of communities, schools and workplaces.

Built healthy infrastructure refers to man-made structures, for example walking paths, a basketball court or other sport and recreation facilities. You can use this document to help with planning for built healthy infrastructure and to respond to criterion four of the Awards. It is also recommended that you talk to local staff or state level contacts from the Department of Local Government Sport and Recreation, Department of Education Training and the Arts or Queensland Health to discuss your infrastructure ideas or projects. They can provide assistance regarding the types of projects which are likely to be considered for funding with the prize money.

To find your nearest contacts, call the Awards staff at Keep Australia Beautiful Queensland on **3252 2886** or email **hqa@kabq.org.au**.

What do we need to consider to develop built healthy infrastructure in our community?

There are a number of considerations when determining what built infrastructure you would like to develop. These may include planning, location, design, development approval, contracts and tenders.

Planning

- What is the current and future demand for the built infrastructure in encouraging healthier lifestyles?
- How many people will be able to use it?
- Who have you consulted about this?
- Will it duplicate any current community built infrastructure?
- Does a feasibility study need to be done?
- Does it fit in with the council's local plans of development?
- What is the budget for the project?
- Does a needs analysis have to be done?

Location

- Where will the project be developed?
- Do you own the land? If not, do you have a lease on the land for a minimum of five years?
- Do you have the land owner's permission to build the project?
- If it is on an educational institution's land, do you have written support and community agreement on how the project will be used by all of the community?

Design

- Have you started on a design for the project?
- Have you considered all environmental, social and financial considerations in the development of your design?
- Have you considered how it may affect the neighbours to the project?
- Has the site been surveyed to determine if it is suitable?

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Development approval

- Have you determined what approvals may be required to ensure your project can go ahead?
- Has the council determined what approvals are required?

Contracts and tenders

- Have you looked for an appropriate contractor for the required work?
- Have you considered the contractual arrangements for the works?

The size of your project will determine the level of planning and work you need to put into the above areas. In your entry you need to demonstrate you have considered these, but it is not a requirement for you to submit this material with your entry.

You need to consider the initial costs of building the project and the budget you have available. You will also need to determine how you will be able to cover costs if the Award does not cover the infrastructure costs in full. This may include seeking support through other government funding (local or Commonwealth), corporate support, community funding, low interest bank loans, or your own organisation's cash assets.

Do we have to show that we have a right to build the healthy infrastructure?

Yes, your organisation must have a legal right to develop the healthy infrastructure on the proposed site.

You must either:

- own the land by way of freehold
- control the land by way of a Trusteeship
- have at least a five-year renewable lease on the land or
- demonstrate a proof of partnership with a school for community use facilities on State school grounds

Are there particular items within built healthy infrastructure that we cannot spend the Award prize money on?

The Award prize money can be used for all relevant items needed for the construction of the built healthy infrastructure, including all design, project management and labour costs. The prize cannot be used to cover the ongoing operating costs of the project once developed (such as wages, electricity, rates or insurance) or the maintenance of existing infrastructure. The Queensland Government will not provide extra assistance for expenses arising from the development of the project after the Award has been given.

Some items that may not be considered appropriate include:

- works external to the project site
- wages or salaries and other employee costs within your organisation
- road works
- recurrent or operational costs
- building work and professional fees prior to the Award being given
- lease fees and associated costs
- insurances
- advertising and promotion, and development costs of models

The Queensland Government will not reimburse any retrospective and/or eligible project costs incurred outside the nominated project development period.

You are also required to ensure you follow competitive procurement processes in the delivery of your project.

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Do we have to show how the built healthy infrastructure will be used?

Criterion four of the Awards gives you the opportunity to explain what you plan to do with the Award money. In the case of built healthy infrastructure, it is recommended that you also describe how the facility will be promoted and used, what programs will be delivered and how the community will benefit from the facility. For example, if a school wants to use the Award money for a basketball court:

- will the facility be made available to the community outside of school hours?
- are there links with local sporting clubs?
- will inclusive programs be run which promote participation by people with disabilities?
- will there be a launch to raise community awareness?

What supporting documentation should we have available if we are short-listed for the Award?

The following are some of the documents you should have available for the judge to demonstrate that you have the ability to develop your project for your community:

- feasibility study (if applicable)
- design of the infrastructure
- costs of the project
- land tenure
- permission to build (if applicable)
- adequate funding sources to cover total project costs
- Local Government Authority support (if applicable)

What other government funding opportunities are there for built healthy infrastructure?

Both the Queensland Government and the Australian Government provide funding opportunities for built healthy infrastructure. For more details, visit www.sportrec.qld.gov.au or www.health.gov.au

Where can we get more information?

The following are reference resources which can be used as guides to help develop your project. They are tools only, it is not mandatory to conform to these guidelines/practices.

■ **Urban Irrigation Best Management Practices (2006)**

published by the Irrigation Association of Australia Ltd - phone **(02) 9476 0142** or visit www.irrigation.org.au

This resource provides best management practices to support the design, installation, maintenance and management of irrigation systems in ways that save water and protect water quality.

■ **Sport Dimensions for Playing Areas (1998)**

published by the Western Australia Ministry for Sport and Recreation

<http://fulltext.ausport.gov.au/fulltext/1998/wa/dimplay.asp>

The information contained in this publication is directed towards planning, designing and marking out sports play areas.

You may also need to contact your council to ensure that the project meets with their Development and Building Approvals requirements, and some Queensland Government Departments, such as the Environmental Protection Agency and Department of Natural Resources and Water in regards to regulations on infrastructure planning and development.

Want to know more?

There are a large number of resources and tools which can help you. Find out more from the 'helpful links and resources' on the Awards website at www.keepaustraliabeautiful.org.au/qld