

Frequently asked questions

Healthy Queensland AWARDS

Where is the prize money coming from?

The Queensland Government is providing \$1.6 million in prize money for this annual state-wide competition.

Which judging region is our community/school/workplace in?

Judging regions are divided up into Local Government areas. You can determine your judging region on the Awards website, www.KeepAustraliaBeautiful.org.au/qld

How much detail should we provide in the entry form?

A succinct summary is requested to show how your project or initiative meets each of the four criteria for the awards. The recommended length for each criterion is half to one page or approximately 250-500 words per criterion. The entry should not exceed five pages.

Can we attach or send in more materials to support our entry?

Evidence and support materials may be included in your entry, as long as your entry does not exceed five pages. For example, you may like to include a photo along with the text to enhance your response to the criteria. Letters of support and a bullet point list only of additional support materials e.g. plans, photos, media clippings, evaluation reports, program materials should be included in your entry. Please do not send additional support materials with your entry. If your entry is short-listed you will need to make these support materials available to the judge at the time of his/her site visit.

We live in a small town, how can we compete against the larger towns and cities?

Everyone is encouraged to enter the Awards. The judging will take into account a community/school/workplace's geographic, environmental, cultural and economic circumstances and assesses how efficiently and effectively the community uses the resources available to it, against the criteria.

What is an auspicing body and how do we get one?

An auspicing body is an incorporated organisation and is required for non-incorporated groups (e.g. a neighbourhood group, mother's group, community group) for distribution of the Award prize money. This means that the auspicing organisation receives the money on behalf of the unincorporated group and is responsible for making sure the project is completed and the money is accounted for (acquitted). To find an auspicing body, start by thinking about what other organisations may share your interest in your project or initiative e.g. a neighbourhood centre, local club or association or local government, and talk to them about it. If you have further questions regarding auspicing please contact the Awards staff on **3252 2886** or by email: hqa@kabq.org.au.

Can individuals apply?

While individual contributions are valued, the Healthy Queensland Awards are designed to reward communities, schools and workplaces for healthy living initiatives. Individuals are encouraged to link with broader initiatives and join with an organisation or group to be eligible to enter the Awards. Individuals will not receive prize money.

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Is there any limit on the number of entries we can lodge?

There is no limit on the number of entries an organisation can lodge. Communities, schools and workplaces may have several programs or initiatives that they wish to enter in the Awards. These can be combined into one entry e.g. a Local Government coordinating a suite of health initiatives or a workplace health program, or activities can be submitted as individual entries by the main organisation involved.

Do regional award winners get any prize money?

Winners for each of the 12 regions will be announced and will be awarded a plaque at a public ceremony in their area. No prize money accompanies the regional awards. Regional winners will progress to the final round of judging to determine the State winner or winners.

What happens if there is more than one winner in a category?

The judges may determine one winner for each category, or there may be several winners. In the case of several winners, the prize money (\$1 million for communities, \$500,000 for schools and \$100,000 for workplaces) will be shared.

What happens with the prize money if we win?

A funding agreement will be established between the prize winner (s) and the Department of Local Government Sport and Recreation (Community Award), Department of Education Training and the Arts (School Award) or Queensland Health (Workplace Award). The funding agreement will cover payment and expenditure of the prize money. Note: if you have not satisfactorily acquitted grant monies previously approved by the Queensland Government, you may NOT be eligible to receive prize money under these Awards. Prize money must be spent on healthy infrastructure and cannot be provided to individuals or groups as cash.

If our entry wins, does that mean our proposal for spending the prize money will go ahead?

The Government is interested in funding best-practice healthy infrastructure which will improve the health and lives of Queenslanders. As such, the proposal included in your entry form may need to be modified or negotiated with the State Government to ensure that it is consistent with this, as well being achievable in terms of the amount of prize money won (for example, if the prize money is shared between several winners).

What is 'healthy infrastructure'?

Healthy infrastructure refers to built infrastructure, equipment, policies or programs that promote improved health and wellbeing. The Award prize money can be put toward healthy infrastructure which is appropriate to your community and beneficial based on local need. For example:

- a community sport and recreation facility such as a basketball court
- walk/cycle paths
- lights for the local oval or tennis court
- a new field
- shade structures that support increased participation
- sport and recreation equipment (provided you demonstrate how it will be used to increase participation)
- development and implementation of policies which make healthy choices the easy choices e.g. workplace healthy food policy
- programs that promote health and wellbeing e.g. low-cost or free physical activity programs (walking, yoga, park activities), programs for workers who wish to quit smoking or manage alcohol or school sun safety programs

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Is there anything that definitely would not be eligible for funding?

Items which will not be funded from the prize money include:

- projects that duplicate work already being undertaken locally
- ongoing staff salaries
- retrospective costs (funding for projects or infrastructure which have already taken place)
- one-off activities or events e.g. expos or launches which do not encourage ongoing participation in healthy behaviours
- projects or infrastructure where a significant amount of funding is for items not directly linked to encouraging people to be more active, make healthier food choices, achieve and maintain a healthy weight, be smoke free, have appropriate alcohol behaviours and be sun smart
- projects which use prize monies primarily for profit-making initiatives.

Note: As this is a one-off Award, the Queensland Government will not fund any shortfall for a project through further assistance or ongoing support.

How do we know how much we might have to spend on healthy infrastructure?

The healthy infrastructure may already be part of your planning for the community/school/workplace or a new project. It should be appropriate to your community and beneficial based on local need. It does not necessarily need to be a proposal for healthy infrastructure that costs the total amount ie. total cost could be less than \$1 million (for communities) or \$500,000 (for schools) or \$100,000 (for workplaces).

What costs will the Award cover in the development of our healthy infrastructure project?

The Award can cover up to 100 per cent of all costs associated in the development and completion of healthy infrastructure. If the project is already underway, then the Award should not be used to compensate for inadequate funding for the project or to duplicate Queensland Government funding that has already been provided. In this instance, you will need to demonstrate that the Award will be used to expand your project (such as an extension to provide additional activity space) and increase opportunities for people to live healthy lifestyles.

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What information do we need to provide for the healthy infrastructure criterion?

In your response to criteria four 'winning' communities will need to show that:

- relevant stakeholders in the community have been consulted about the project, including Local Government, health services, schools, sport and recreation organisations, community organisations
- support is secured from key stakeholders, such as community organisations who would benefit from the project and other community representatives such as the local Member of Parliament
- the project can demonstrate that it will contribute to healthy lifestyles of community members
- you have considered whether the healthy infrastructure has ongoing operational costs, how these costs will be met and how you intend to maintain the healthy infrastructure
- the project has an estimated timeframe for completion.

For further information about built infrastructure and managing infrastructure projects, see the 'What is healthy infrastructure' link on the Awards website.

Are public servants e.g. railway workers eligible to apply?

Yes, Local Government, State Government and Federal Government employees are welcome to enter.

Healthiest School Award

Can a cluster of schools apply for the award?

In some situations, schools are located in close proximity and they have joint initiatives and programs. In these instances, schools may wish to cluster together to apply for the award and jointly plan for initiatives aimed at encouraging healthier behaviours and activities in schools. This could include partnerships between state and non-state schools.

Can a P&C or P&F Association apply?

It is expected that schools will partner with their P&C or P&F associations when preparing their entry. It is recommended that P&C or P&F associations interested in applying for the Queensland's Healthiest School award do so in close liaison with the principal at their school.

What about facilities planning in state schools?

If the school initiative includes facilities, principals are encouraged to make contact with regional facilities personnel to inform them that they are making a submission. This contact is to be noted on the entry form. If the school is shortlisted as a regional finalist, further consultation with regional facilities managers will be required prior to the final judging process.

What about school initiatives that support students' mental health and wellbeing?

While acknowledging the importance of mental health and wellbeing in children and young people, the main focus of these awards is on efforts aimed at the major risk factors contributing to preventable chronic diseases. These are: physical activity, nutrition, smoking, alcohol and sun exposure. Judging will therefore be based on school initiatives that educate students and promote healthy choice making in any or all of these areas.